APPROVED

Kentucky Board of Certification of Wastewater System Operators

Meeting Minutes

Oct. 20, 2015

I. Call to Order

Larry Grubbs called to order the regular meeting of the Kentucky Board of Certification of Wastewater System Operators at 11:31 a.m. EDT, on Oct. 20, 2015, in Frankfort, Kentucky.

II. Roll Call

Larry Grubbs conducted a roll call. The following persons were present:
Larry Grubbs, chairman
Robin Strader, vice chairwoman
David Pedigo, member
Jerry McClary, member
Joe Baxter, member
Jessica Wilhoite, Division of Compliance Assistance (DCA)
Veronica Roland, DCA

Guests
Donna McNeil, Kentucky Rural Water Association (KRWA)
Ruth Lancaster, Western Kentucky University (WKU)

III. Introduction of Guests and Guest Comments

Donna McNeil, (KRWA), and Ruth Lancaster (WKU) were introduced and welcomed to the meeting.

IV. Approval of Minutes from Last Meeting

Robin Strader entered a motion to approve the minutes as presented for the Sept. 15, 2015 minutes. David Pedigo seconded the motion, and the motion carried.

V. New Business

a) Training Amendment Requests (Addendum 1)
b) Training Requests (Addendum 2)
c) Exam Requests (Addendum 3)
d) Robin Strader entered a motion to release today's training and exam review actions. Joe Baxter seconded the motion, and the motion carried.

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VI. Communication and Announcements

A financial summary of the wastewater certification account was distributed to the board members for their information.

Jessica Wilhoite presented the board with a tentative schedule for the 2016 wastewater certification board meetings.

VII. Executive Session

No executive session.

VIII. Adjournment

Robin Strader entered a motion to adjourn the meeting. Jerry McClary seconded the motion, and the motion carried. The meeting adjourned at 12:02 p.m.

Minutes submitted by: Veronica Roland

Minutes approved by: RS/DP

Request #	Provider	Course	Date	Hours	Comments	1st	2nd	Motion Passed	Hours Approved	TCH #
1	Louisville Water Co	Biostability - Operational Definitions & Utility Assessments	9/23/2015	1.5	Does not meet core content.	DP	RS	N	0	N/A
2	Prestonsburg City Utilities	Lift Station Condition Assessment, Repair & Rehab - the "Full Monty"	8/19/2015	2.0		DP	RS	Y	2.0	15040
3	Kentucky League of Cities	Water Infrastructure Summit	10/14/2015	7.0	Approved as marked.	RS	JB	Y	6.5	15067
4	Priority 1 Inc	Analyzing, Evaluating & Managing Employee Performance	TBD	6.0		DP	JM	Y	6.0	15137
5	Priority 1 Inc	Leadership Training	TBD	6.0		JM	RS	Y	6.0	15133
6	Kentucky Rural Community Assistance Program	Sample Collection	10/15/2015	1.5		JM	JB	Y	1.5	15037
7	Priority 1 Inc	Communication Skills	TBD	6.0		JM	DP	Y	3.75	15134
8	Priority 1 Inc	Customer Service & Harassment Training	TBD	6.0	Does not meet core content.	JM	RS	N	0	N/A
9	Priority 1 Inc	Conflict and Problem Solving	TBD	6.0		JM	RS	Y	6.0	15136
10	Cole Publishing Inc	Water & Wastewater Equipment Treatment & Transport	2/17/2016	-	Approved as marked.	DP	RS	Y	74.0	15096
11	Kentucky Rural Community Assistance Program	Trenching Safety for Water Systems	10/15/2015	1.0		JM	JB	Y	1.0	15036
12	Priority 1 Inc	Team Building	TBD	6.0	Does not meet core content.	JM	DP	N	0	N/A
13	CEU Plan	FOG: Fats, Oils and Grease	Online	4.0		JM	RS	Y	4.0	15069
14	CEU Plan	Industrial Wastewater Treatment - streaming series	Online	6.0		JB	JM	Y	6.0	15070
15	CEU Plan	SSPS: Controls, Start-Up & Operation	Online	1.0		JB	JM	Y	1.0	15071
16	CEU Plan	SSPS: Controls	Online	1.0		JB	RS	Y	1.0	15072
17	CEU Plan	SSPS: Description of Pumps	Online	1.0		JB	RS	Y	1.0	15073
18	CEU Plan	SSPS: Selection of Submersible Pumps	Online	1.0		JB	JM	Y	1.0	15074

Request #	Provider	Course	Date	Hours	Comments	1st	2nd	Motion Passed	Hours Approved	TCH #
19	CEU Plan	SSPS: Introduction & Design Considerations	Online	1.0		JB	RS	Y	1.0	15075
20	CEU Plan	Submersible Sewage Pumping System - Complete Course	Online	5.0		JB	DP	Y	5.0	15076
21	CEU Plan	Introduction to the Hydrologic Cycle and Aquifers	Online	1.0		JB	DP	Y	1.0	15127
22	CEU Plan	LP: Fecal Coliform Bacteria	Online	1.0		JB	RS	Y	1.0	15082
23	CEU Plan	LP: Lab Terminology and Apparatus	Online	1.0		JB	RS	Y	1.0	15128
24	CEU Plan	LP: Solids	Online	1.0		JB	JM	Y	1.0	15083
25	CEU Plan	LP: Biochemical Oxygen Demand (BOD)	Online	1.0		JM	DP	Y	1.0	15081
26	CEU Plan	LP: Basic Wastewater Lab Procedures	Online	1.0		JM	JB	Y	1.0	15080
27	CEU Plan	LP: Wastewater Techniques - complete course	Online	6.0		DP	RS	Y	6.0	15079
28	CEU Plan	LP: Nitrogen-Ammonia	Online	1.0		JM	JB	Y	1.0	15078
29	CEU Plan	LP: Basic Drinking Water Quality Test	Online	2.0		DP	RS	Y	2.0	15120
30	CEU Plan	Public Admin I - Introduction to Public Administration	Online	1.0		JM	JB	Y	1.0	15129
31	CEU Plan	New Orleans - History of Stormwater Pumping	Online	1.0	Does not meet core content.	JM	RS	N	0	N/A
32	CEU Plan	Manager's Guide to Cost Control	Online	2.0		JM	JB	Y	2.0	15130
33	CEU Plan	BFCS: Leadership/Coaching	Online	1.0		DP	JB	Y	1.0	15122
34	CEU Plan	Introduction to Basic Microbiology and Parasites	Online	6.0		DP	JB	Y	6.0	15123
35	CEU Plan	BFCS: Delegation/Motivation	Online	1.0		JM	JB	Y	1.0	15093
36	CEU Plan	BFCS: Transition from Craftsman to Supervisor	Online	1.0		DP	JM	Y	1.0	15086
37	CEU Plan	Emergency Response	Online	1.0		JM	JB	Y	1.0	15085
38	CEU Plan	Dye Tracing of the Path of Water	Online	1.0		DP	RS	Y	1.0	15084

Request #	Provider	Course	Date	Hours	Comments	1st	2nd	Motion Passed	Hours Approved	TCH #
39	CEU Plan	Laboratory Safety: Complete Course	Online	5.0	Does not meet core content.	RS	JM	N	0	N/A
40	CEU Plan	Laboratory Safety: Electrical, Fire and Radiation Safety	Online	1.0	Does not meet core content.	RS	JM	N	0	N/A
41	CEU Plan	Laboratory Safety: Labware and Waste Disposal	Online	1.0	Does not meet core content.	JM	DP	N	0	N/A
42	CEU Plan	Corrosion Control	Online	1.0		DP	RS	Y	1.0	15094
43	CEU Plan	Septage Handling at the Treatment Plant	Online	1.0		DP	RS	Y	1.0	15077
44	CEU Plan	Treatment Plant Maintenance and Accident Prevention	Online	4.0		DP	JB	Y	4.0	15095
45	CEU Plan	TMPAP: Checklists Mean More than a Checkmark	Online	1.0		JM	JB	Y	1.0	15118
46	CEU Plan	Introduction to Backflow Prevention	Online	1.0		JM	JB	Y	1.0	15131
47	CEU Plan	TMPAP: Solutions Can Be Healthy	Online	1.0		DP	RS	Y	1.0	15124
48	CEU Plan	Introduction to Watersheds and Riversheds	Online	1.0		JM	RS	Y	1.0	15132
49	CEU Plan	Analytical Chemistry Techniques	Online	3.0		RS	JB	Y	3.0	15125
50	CEU Plan	Leadership	Online	1.0		DP	RS	Y	1.0	15126
51	Bowling Green Municipal Utilities	Electrical Hazards	8/3/2016	1.0		DP	RS	Y	1.0	15138
52	Bowling Green Municipal Utilities	Excavations, Trenching and Shoring Safety	9/7/2016	3.0		JM	RS	Y	3.0	15139
53	Bowling Green Municipal Utilities	PPE & Respiratory Protection	10/12/2016	2.0		DP	JB	Y	2.0	15140
54	Bowling Green Municipal Utilities	Emergency Response Planning & Security Training	11/9/2016	1.0		DP	JB	Y	1.0	15141
55	Bowling Green Municipal Utilities	Confined Space Awareness	5/11/2016	3.0	R. Strader abstained.	JM	DP	Y	3.0	15142
56	Bowling Green Municipal Utilities	Chlorine Safety	7/6/2016	2.0		DP	JB	Y	2.0	15143
57	Bowling Green Municipal Utilities	Lockout/Tagout Safety Procedures	6/8/2016	1.0		JM	JB	Y	1.0	15144
58	Bowling Green Municipal Utilities	Spill Response for Operators	4/6/2016	2.0		DP	JB	Y	2.0	15145
59	Bowling Green Municipal Utilities	Safe Handling of Treatment Chemicals and Materials	3/2/2016	2.0		JM	JB	Y	2.0	15146

Request #	Provider	Course	Date	Hours	Comments	1st	2nd	Motion Passed	Hours Approved	TCH #
60	Bowling Green Municipal Utilities	Water and Bloodborne Pathogens	1/6/2016	1.0		JM	JB	Y	1.0	15147
61	Bowling Green Municipal Utilities	Hazard Communication & Right-to-Know	2/3/2016	1.0		RS	DP	Y	1.0	15148

Class IV Exam Requests and Applications for Reciprocity

AI ID	AI Name	License Requested	Reciprocity	State	Determination	Comments	1st	2nd	Motion Passed
127240	Lane C Freiberger	WW Treatment III	Y	IN	Approved		LG	RS	Y
104086	Derek S Helms	WW Collection IV	N		Approved		LG	RS	Y