APPROVED

Kentucky Board of Certification of Wastewater System Operators

Meeting Minutes

May 13, 2014

NOTE – During this board meeting, there were not enough board members present to constitute a quorum; therefore no official motions were made. The members present did provide recommendations to the agency to take into consideration. The agency will make the final determination on the agenda items.

I. Call to Order

Larry Grubbs called to order the regular meeting of the Kentucky Board of Certification of Wastewater System Operators at 11:27 a.m. EST, on May 13, 2014, in Frankfort, Kentucky.

II. Roll Call

Larry Grubbs conducted a roll call. The following persons were present:
Larry Grubbs, chairman
Robin Strader, vice chairwoman
Calvin Smith, member
Jessica Wilhoite, Division of Compliance Assistance (DCA)
Veronica Roland, DCA

Guests
Melissa Brothers, Train 2 Retain Resources
Lisa Detherage, Kentucky Water & Wastewater Operators Association (KWWOA)

III. Introduction of Guests and Guest Comments

Melissa Brothers, Train 2 Retain Resources and Lisa Detherage, KWWOA were introduced and welcomed to the meeting.

IV. Approval of Minutes from Last Meeting

No motion was made to approve the minutes since no quorum was present.

V. New Business

a) Training Amendment Requests (Addendum 1)
b) Training Requests (Addendum 2)
c) Exam Requests (Addendum 3)

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VI. Communication and Announcements

Jessica Wilhoite announced that the agency has received an application for the vacancy for the educational representative.

A financial summary of the wastewater certification account was distributed to the board members for their information.

VII. Executive Session

No executive session.

VIII. Adjournment

The meeting adjourned at 11:50 a.m.

Minutes submitted by: Veronica Roland

Minutes approved by: JW/VR - DCA

Request #	Provider	Course	Date	Hours	Comments	1st	2nd	Motion Passed	Hours Approve
1	Kentucky Water and Wastewater Operators Association	57th Annual Water & Wastewater Operators' Conference	04/06/2014	44.0	R. Strader Abstained Recommended approval by CS. Agency approved.			Y	44.0

Request #	Provider	Course	Date	Hours	Comments	1st	2nd	Motion Passed	Hours Approve	TCH #
1	Louisville & Jefferson Co Metropolitan Sewer District	Cedar Creek WQTC Standard Operation Procedure Training	04/16/2014	3.5	Recommended approval by RS. Agency approved.			Y	3.5	13020
2	Louisville & Jefferson Co Metropolitan Sewer District	Hite Creek WQTC Standard Operation Procedure Training	05/21/2014	3.5	Recommended approval by RS. Agency approved.			Y	3.5	13021
3	Innovative Safety Solutions	8-HR. OSHA Excavation Competent Person Course	03/25/2014	8.0	Recommended approval by RS. Agency approved.			Y	8.0	13022
4	Pineville Utility Commission	Accidental Spill Response	05/16/2014	6.0	C. Smith Abstained. Recommended approval by RS. Agency approved.			Y	6.0	13023
5	Kentucky Rural Water Assoc	Training for Water & Wastewater Operators-CEA	05/16/2014	6.0	Recommended approval by RS. Agency approved.			Y	6.0	13031
6	Kentucky Public Service Commission	2014 Water Training Seminars	10/28/2014	1.0	Recommended approval by CS. Agency approved.			Y	1.0	13035
7	Kentucky Water and Wastewater Operators Association	Distribution and Collections Training	05/22/2014	6.0	R. Strader Abstained. Recommended approval by CS. Agency approved.			Y	6.0	13026
8	Sherwin-Williams Company	Municipal Infrastructure Lining and Rehabilitation	05/13/2014	1.0	Recommended approval by CS. Agency approved.			Y	1.0	13034
9	Kentucky Water and Wastewater Operators Association	North Central KWWOA Training	05/15/2014	6.0	R. Strader Abstained. Recommended approval by CS. Agency approved.			Y	6.0	13027
10	Lexington-Fayette Urban County Government Environmental Commission	Lexington Kentucky Community-Based Water Resiliency Training	05/21/2014	5.0	Recommended approval by LG. Agency approved.			Y	5.0	13042
11	Arcadis	Risk Based Replacement Planning for Utility Pipelines	01/22/2014	1.50	Recommended approval by CS. Agency approved.			Y	1.5	13024
12	Sigma Consulting & Training Inc	Chemical Spill Response Training	06/24/2014	8.0	Recommended approval by LG. Agency approved.			Y	8.0	13043
13	Associated General Contractors	Personal Protective Equipment & Respirator Training	TBD	2.0	Recommended approval by LG. Agency approved.			Y	2.0	13044
14	Associated General Contractors	Lockout, Tagout & Verification Training	TBD	1.0	Recommended approval by LG. Agency approved.			Y	1.0	13045
15	Associated General Contractors	Bloodborne & Waterborne Pathogen Training	TBD	1.0	Recommended approval by LG. Agency approved.			Y	1.0	13046
16	KY American Water Co	Incident Management Training	04/24/2014	9.5	Not approved - Requested additional info.			N	0	N/A
17	CSC	Free Preparedness Tool & Resources for Drinking Water & Wastewater	05/06/2014	1.0	Recommended approval by CS. Agency approved.			Y	1.0	13038
18	Train 2 Retain Resources, LLC	Basic Mathematics for Water & Wastewater	Online	7.0	Recommended approval by CS. Agency approved.			Y	7.0	13039

Request #	Provider	Course	Date	Hours	Comments	1st	2nd	Motion Passed	Hours Approve	TCH #
19	Kentucky League of Cities	Trenching and Excavation Safety	06/26/2014	8.0	Recommended approval by CS. Agency approved.			Y	8.0	13048
20	Morehead Utility Plant Board Water Treatment Plant	Basic Computers	04/16/2014	4.0	Recommended approval by LG. Agency approved.			Y	4.0	13047
21	Kentucky Rural Water Assoc	Water and Wastewater Operator Training	06/05/2014	12.0	Recommended approval by LG. Agency approved.			Y	12.0	13033
22	Kentucky Rural Water Assoc	Training for Water and Wastewater Operators-Morehead	06/11/2014	12.0	Recommended approval by LG. Agency approved.			Y	12.0	13034
23	Kentucky Rural Water Assoc	Water and Wastewater Operator Training-Paintsville	05/21/2014	12.0	Recommended approval by LG. Agency approved.			Y	12.0	13032
24	Travis M Kruse	CSP-Comprehensive Study	09/23/2013	12.0	Not approved - Failed to provide information in a timely manner. Agency approved.			N	0	N/A