



Internal/External Job Posting #10735

Position: Supervisor – Inspection
Reports to: Manager - Infrastructure Records
Work Week/Location: 40 hours/week, Allmond Avenue

Recruiter: Diann Livingston
Date Open: Tuesday, September 4, 2012
Date Close: Monday, September 17, 2012
Grade: Exempt - TBD

JOB SUMMARY

Responsible for supervising the activities and resources for Pipeline Inspection, including job assignments and quality assurance.

ESSENTIAL JOB FUNCTIONS

Coordinate pipeline construction inspection resources. Collect, analyze and evaluate data for pipeline capital project inspection coverage.

Develop and implement the comprehensive LWC Inspector Quality Assurance Program to assure the uniform and consistent application of LWC Technical Specifications for Pipeline Construction.

Coordinate chemical ordering and inventory activities to assure adequate chemicals for water disinfection and de-chlorination under all situations.

Coordinate internal teams to periodically review and recommend appropriate edits to the Company Pipeline Technical Specifications and Company Engineering Design Standards.

Coordinate pipeline inspection with internal and external customers and stakeholders.

Plan and coordinate safety training opportunities in all aspects of pipeline inspection work for the safety of employees and the general public.

Monitor and order pipeline inspection specialty supplies and equipment, as needed.

Provide office and on-site technical assistance to pipeline inspectors and project managers. Identify and coordinate training opportunities for pipeline inspectors and project managers.

Manage consulting contract for contract inspectors including serving as the project manager, review of contractor invoices, evaluation of contract inspectors and general liaison with the consulting firm.

Serve as Pipeline Inspection's representative on the Company Material Specifications Committee.

Oversee the operation and function of the inspectors' Natural Work Team.

Develop standards, policies, procedures, work instructions and other documentation necessary to facilitate the provision of pipeline inspection and associated work activities.

Promote and guide efforts to assess and improve daily work tasks/flows. Collect and evaluate data/statistics associated with the operation of the Inspectors work group in order to evaluate the quantity and quality of services provided.

Coach, counsel, and evaluate employees and ensure they are fully trained, technically competent and are performing at acceptable levels.

Direct employees to plan and provide safety in all aspects of work to ensure the employees and the general public are protected from accidents or harm.

Perform other duties as assigned.

SUPERVISORY RESPONSIBILITY

Supervises 8+/- non-exempt, non-union FTEs and varying numbers of contract Inspectors.

WORKING CONDITIONS

Generally works 40 hours per week inside and outside under all weather conditions. May travel between worksites. Subject to the hazards of field or construction site conditions; may entail all of the hazards that are typical in construction work involving heavy equipment and excavations. Significant walking including steps, ladders and in field terrain is required.



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MINIMUM QUALIFICATIONS

Bachelor's degree, preferably in Engineering, Construction Management or closely related field and five (5) years of construction inspection experience; OR Associate's degree, preferably in Engineering, Construction Management or closely related field and nine (9) years of construction inspection experience; and

National Institution for Certification in Engineering Technologies (NICET) certification or a Professional Engineer (PE) license in Kentucky or the ability to obtain either within 18 months of being placed in position; and

Erosion Prevention and Sediment Control (EPSC) certification or the ability to obtain within twelve (12) months of being placed in position; and

Valid driver's license.

PREFERRED QUALIFICATIONS

Engineering or Construction management experience;

Supervisory, team lead or experience coordinating the work of others.

KNOWLEDGE, SKILLS & ABILITIES

Working knowledge of Word, Outlook, Access and Excel;

Understand water chemistry as it relates to the health and safety of customers.

Annual Salary Range:	<u>Minimum</u> \$ 54,877	<u>Midpoint</u> \$ 72,711
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Internal applicants - to apply for this position please review the posted job description and the minimum requirements. Complete an Internal Application and submit it, along with a copy of your resume, to Human Resources/Labor Relations. Your application and resume must be received by **5:00 pm, Monday, September 17, 2012** to be considered. If you choose to send your application and resume via interoffice mail, please also send copies by email to ensure that your application is received by the deadline.

External applicants – Individuals interested in employment with Louisville Water Company are required to apply and submit their resume online through our website at www.louisvillewater.com to be considered. However if you require an accommodation to participate in the application process, due to a disability, please contact the Human Resources department at 502-569-3600. External applicants must apply by **Monday, September 17, 2012** to be considered.

Louisville Water Company is an Equal Opportunity/Affirmative Action Employer