

POSITION ANNOUNCEMENT

Open Position: **Water Treatment Plant Operations**

Application Deadline: **Full consideration given to applications received by 4:30 p.m. on Wednesday, March 4, 2015**

Applications are now being accepted for **Water Treatment Plant Operations** personnel in the Water-Wastewater Division. This full-time position will work rotating shifts for up to a year during training, and then will be assigned to 3rd shift with rotating weekends. This position monitors water treatment processes and performs skilled work in the operation of the water treatment plant in order to produce clean, economical drinking water in accordance with guidelines set forth by federal, state and local regulators. Essential functions include:

- Performs general operational and maintenance duties in the Water Treatment Plant.
- Performs routine checks of mechanical equipment for operational status, including checking pumps, chemical feeders, motors and mixers.
- Performs laboratory tests as necessary to determine the proper application of treatment chemicals.
- Maintains logs and records.
- Performs general maintenance and grounds keeping duties as needed such as basin cleaning, filter cleaning, and painting.
- Performs assigned duties and other related work with or without direct supervision as required.
- Additional work and/or training outside normal work hours may be required.
- If not currently certified in water treatment, this individual will be required to progress towards certified operator status through the KY Division of Compliance Assistance.

The work requires moderate physical effort to perform manual labor tasks. Work will be performed under prevailing weather conditions. Use of safety equipment is required. The work environment requires the individual to follow prescribed safety practices and to use safety equipment such as gloves, hard-toe shoes, respirators, SCBA or air line supplied respirator, and protective clothing such as tyvek suits. This position requires the ability to prepare reports, keep accurate records, to use good judgment and make prompt decisions when evaluating changing plant conditions. Requires general knowledge in electricity, electrical circuits, telemetering systems, SCADA, pumps, chemical feed systems, chemistry and math. Use of computers with standard office software is required. Must possess or be able to obtain certification for Drinking Water Treatment from the Kentucky Division of Compliance Assistance. A valid Kentucky driver's license is required.

Minimum requirements: A high school diploma or graduate equivalency.

Preferred characteristics: Prior experience in water treatment plant operations, regulations and practices, or completion of a course for water treatment plant operators through the state of Kentucky.

APPLICATION INSTRUCTIONS

Applicants must submit the BGMU Employment Application, which is available on our website (www.bgmu.com) within the Careers area. Resumes alone will not be accepted. Application forms are also available at our 801 Center Street office in downtown Bowling Green. This position is open until filled. Full consideration will be given to applications received by 4:30 p.m. on Wednesday, March 4, 2015.

All qualified individuals may apply by submitting the BGMU Employment Application by:

1. Email to jhartley@bgmu.com (place "Water Treatment" in subject line).
2. Fax to 270-782-4565.
3. Mail to Attn: Human Resources – Water Treatment, Bowling Green Municipal Utilities, P.O. Box 10300, Bowling Green KY, 42102-7300.
4. Deliver application materials to the Receptionist at 801 Center Street.

***BGMU is a Kentucky certified Drug and Alcohol-Free Workplace and an Equal Opportunity Employer M/F/D/V.
Minority and female applicants are encouraged to apply.***