APPROVED

Kentucky Board of Certification of Water Treatment and Distribution System Operators

Meeting Minutes

Oct. 20, 2015

I. Call to Order

Chris Spriggs, chairman, called to order the regular meeting of the Kentucky Board of Certification of Water Treatment and Distribution System Operators at 2:14 p.m. EDT, on Oct. 20, 2015, in Frankfort, Kentucky.

II. Roll Call

A roll call was conducted. The following persons were present:
Chris Spriggs, chairman
Lester Bowling, vice chairman
Tom Gabbard, executive secretary/treasurer
Lonnie Banks
Ruth Lancaster
Jessica Wilhoite, Division of Compliance Assistance (DCA)
Veronica Roland, DCA

Guests
Melissa Brothers, Train 2 Retain Resources

III. Introduction of Guests and Guest Comments

Melissa Brothers, Train 2 Retain Resources, was introduced and welcomed to the meeting.

IV. Approval of Minutes from Last Meeting

Lonnie Banks entered a motion to approve the minutes as presented for the Sept. 15, 2015 meeting. Lester Bowling seconded the motion, and the motion carried.

V. New Business

a) Training Amendment Requests (Addendum 1)
b) Training Requests (Addendum 2)
c) Exam Requests (Addendum 3)

VI. Communication and Announcements

A financial summary of the drinking water certification account was distributed to the board members for their information.

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VII. Executive Session

No executive session was held.

VIII. Adjournment

Chris Spriggs entered a motion to adjourn the meeting. Lonnie Banks seconded the motion, and the motion carried. The meeting adjourned at 2:45 p.m.

Minutes submitted by: Veronica Roland

Minutes approved by: LB/RL

Training Amendment Request

Request ID	Provider	Course	Date	Hours	Comments	1st	2nd	Motion Passed	Hours Approved
1	Kentucky Water and Wastewater Operators Assoc	Central KWWOA Annual Fall Conference, Golf Scramble & Cookout	9/22/2015	12.0	C. Spriggs abstained.	LB	LB	Y	12.0

Request #	Provider	Course	Date	Hours	Comments	1st	2nd	Motion Passed	Hours Approve	TCH #
1	Train 2 Retain Resources LLC	Water Distribution Operations Review	8/3/2015	21.0		CS	RL	Y	21.0	15032
2	Kentucky Rural Community Assistance Program	Sample Collection	10/15/2015	1.5		CS	RL	Y	1.5	15037
3	Kentucky Rural Water Assoc	Green River Regional Meeting & Western Regional Meeting	10/15/2015	2.0		CS	RL	Y	2.0	15033
4	AWWA	EFC Board & Staff Communications Webinar	11/03/2015	1.0		CS	RL	Y	1.0	15038
5	Kentucky Rural Water Assoc	Northeast Regional Meeting	10/13/2015	2.0		CS	RL	Y	2.0	15034
6	Priority 1 Inc	Analyzing, Evaluating & Managing Employee Performance	TBD	6.0		CS	RL	Y	6.0	15137
7	Priority 1 Inc	Leadership Training	TBD	6.0		CS	RL	Y	6.0	15133
8	Priority 1 Inc	Communication Skills	TBD	6.0		CS	RL	Y	6.0	15135
9	Priority 1 Inc	Customer Service & Harassment Training	TBD	6.0	Does not meet core content.	CS	LB	N	0	N/A
10	Priority 1 Inc	Conflict and Problem Solving	TBD	6.0		CS	TG	Y	6.0	15136
11	Cole Publishing Inc	Water & Wastewater Equipment Treatment & Transport	2/17/2016	-	Approved as marked.	CS	LB	Y	74.0	15096
12	Louisville Water Co	Biostability - Operational Definitions & Utility Assessments	9/23/2015	1.5	R. Lancaster abstained.	CS	LB	Y	1.5	15039
13	Kentucky Rural Community Assistance Program	Revised Total Coliform Rule	10/15/2015	1.5		CS	TG	Y	1.5	15035
14	Kentucky Rural Community Assistance Program	Trenching Safety for Water Systems	10/15/2015	1.0		CS	TG	Y	1.0	15036
15	Kentucky League of Cities	Water Infrastructure Summit	10/14/2015	7.0		LB	TG	Y	7.0	15068
16	Priority 1 Inc	Team Building	TBD	6.0	Does not meet core content.	LB	TG	N	0	N/A
17	CEU Plan	Laboratory Safety: Complete Course	Online	5.0	Does not meet core content.	LB	TG	N	0	N/A
18	CEU Plan	Laboratory Safety: Electrical, Fire and Radiation Safety	Online	1.0	Does not meet core content.	LB	TG	N	0	N/A
19	CEU Plan	Laboratory Safety: Labware and Waste Disposal	Online	1.0	Does not meet core content.	RS	LB	N	0	N/A
20	CEU Plan	Corrosion Control	Online	1.0		RL	CS	Y	1.0	15094

Request #	Provider	Course	Date	Hours	Comments	1st	2nd	Motion Passed	Hours Approve	TCH #
21	CEU Plan	Treatment Plant Maintenance and Accident Prevention	Online	4.0		RL	CS	Y	4.0	15095
22	CEU Plan	TMPAP: Checklists Mean More than a Checkmark	Online	1.0		RL	LB	Y	1.0	15118
23	CEU Plan	Introduction to Backflow Prevention	Online	1.0		RL	CS	Y	1.0	15131
24	CEU Plan	TMPAP: Solutions Can Be Healthy	Online	1.0		RL	CS	Y	1.0	15124
25	CEU Plan	Introduction to Watersheds and Riversheds	Online	1.0		RL	CS	Y	1.0	15132
26	CEU Plan	Analytical Chemistry Techniques	Online	3.0		RL	CS	Y	3.0	15125
27	CEU Plan	Leadership	Online	1.0		RL	LB	Y	1.0	15126
28	CEU Plan	Introduction to the Hydrologic Cycle and Aquifers	Online	1.0		RL	TG	Y	1.0	15127
29	CEU Plan	LP: Lab Terminology and Apparatus	Online	1.0		RL	TG	Y	1.0	15128
30	CEU Plan	LP: Basic Drinking Water Quality Test	Online	2.0		RL	TG	Y	2.0	15120
31	CEU Plan	Public Admin I - Introduction to Public Administration	Online	1.0		RL	LB	Y	1.0	15129
32	CEU Plan	New Orleans - History of Stormwater Pumping	Online	1.0	Does not meet core content.	RL	LB	N	0	N/A
33	CEU Plan	Manager's Guide to Cost Control	Online	2.0		RL	TG	Y	2.0	15130
34	CEU Plan	BFCS: Leadership/Coaching	Online	1.0		RL	LB	Y	1.0	15122
35	CEU Plan	Introduction to Basic Microbiology and Parasites	Online	6.0		RL	LB	Y	6.0	15123
36	CEU Plan	BFCS: Delegation/Motivation	Online	1.0		RL	LB	Y	1.0	15093
37	CEU Plan	BFCS: Transition from Craftsman to Supervisor	Online	1.0		RL	TG	Y	1.0	15086
38	CEU Plan	Emergency Response	Online	1.0		RL	LB	Y	1.0	15085
39	CEU Plan	Dye Tracing of the Path of Water	Online	1.0		RL	LB	Y	1.0	15084
40	Bowling Green Municipal Utilities	Electrical Hazards	8/3/2016	1.0		RL	LB	Y	1.0	15138
41	Bowling Green Municipal Utilities	Excavations, Trenching and Shoring Safety	9/7/2016	3.0		RL	LB	Y	3.0	15139

Request #	Provider	Course	Date	Hours	Comments	1st	2nd	Motion Passed	Hours Approve	TCH #
42	Bowling Green Municipal Utilities	PPE & Respiraroty Protection	10/12/2016	2.0		LB	LB	Y	2.0	15140
43	Bowling Green Municipal Utilities	Emergency Response Planning & Security Training	11/9/2016	1.0		LB	LB	Y	1.0	15141
44	Bowling Green Municipal Utilities	Confined Space Awareness	5/11/2016	3.0		LB	LB	Y	2.75	15142
45	Bowling Green Municipal Utilities	Chlorine Safety	7/6/2016	2.0		LB	TG	Y	2.0	15143
46	Bowling Green Municipal Utilities	Lockout/Tagout Safety Procedures	6/8/2016	1.0		LB	TG	Y	1.0	15144
47	Bowling Green Municipal Utilities	Spill Response for Operators	4/6/2016	2.0		LB	TG	Y	1.75	15145
48	Bowling Green Municipal Utilities	Safe Handling of Treatment Chemicals and Materials	3/2/2016	2.0		CS	LB	Y	1.75	15146
49	Bowling Green Municipal Utilities	Water and Bloodborne Pathogens	1/6/2016	1.0		CS	LB	Y	0.75	15147
50	Bowling Green Municipal Utilities	Hazard Communication & Right-to-Know	2/3/2016	1.0		CS	LB	Y	0.75	15148

Class IV Exam Requests and Applications for Reciprocity

AI ID	AI Name	License Requested	Reciprocity	State	Determination	Comments	1st	2nd	Motion Passed
122145	Darin E Alexander	DW Operator Certification-3A	Y	FL	Approved		LB	LB	Y
125263	Eric S Cook	DW Operator Certification-4D	N		Not approved.	Need a better job desciption.	LB	RL	N
109691	Troy M Yates	DW Operator Certification-4A	Y	FL	Approved		LB	TG	Y
127622	Ian M Snow	DW Operator Certification-4D	N		Approved		LB	RL	Y
29360	Todd L Hughes	DW Operator Certification-4D	N		Approved		LB	LB	Y
27538	Steve L Hayden	DW Operator Certification-4D	N		Approved		LB	CS	Y
127329	John M Bates	DW Operator Certification-1BD	Y	CA	Approved		LB	LB	Y
127329	John M Bates	DW Operator Certification-1AD	N	CA	Approved		LB	RL	Y