APPROVED

Kentucky Board of Certification of Wastewater System Operators

Meeting Minutes

July 16, 2013

I. Call to order

Larry Grubbs called to order the regular meeting of the Kentucky Board of Certification of Wastewater System Operators at 11:15 a.m. EDT, on July 16, 2013, in Frankfort, Kentucky.

II. Roll call

A role call was conducted. The following persons were present:

Larry Grubbs, chairman
Robin Strader, vice chairwoman
Jerry McClary, member
David Pedigo, member
Calvin Smith Jr., member
Jana Fattic, member
Aaron Keatley, cabinet representative
Julia Kays, Division of Compliance Assistance, (DCA)
Lisa Butler, DCA

Guests

Randell Kelly, KRWA

III. Introduction of guests and guest comments

Guests were introduced and asked for comments.

Randell Kelly, KRWA, reminded the board that their annual conference is scheduled for 8/26-28/2013, in Lexington at the Hyatt Regency Hotel.

IV. Approval of minutes from last meeting

Robin Strader entered a motion to approve the minutes as presented for the May 21, 2013 minutes. Jerry McClary seconded the motion, and the motion carried.

V. New business

a) Training Requests (Addendum 1)
b) Exam Requests (Addendum 2)
c) Robin Strader entered a motion to release today's training-and-exam review actions. Jana Fattic seconded the motion, and the motion carried.

VI. Communication and announcements

Lisa Butler distributed the financial statement for the wastewater certification account for board member review.

Julia Kays told those present that 78 percent of wastewater licenses were renewed by the 6/30/2013 deadline. This is up 2 percent from the 2011 renewals.

Ms. Kays also said that she is interviewing for the branch manager position and planned to have someone in place by Aug. 16. She also informed the board members that Jacob Cuarta had resigned his trainer position to return to Florida. Currently, the position is posted on the Kentucky Personnel Cabinet's jobs website until 7/19/13.

Julia also reminded board members that if their appointment is expiring, they need to submit their application by Friday, 7/19, so they can be sent to the secretary's office if they are interested in re-appointment. She advised the board that Alan Todd issued his resignation as an operator representative on the board for personal reasons.

VII. Adjournment

Robin Strader entered a motion to adjourn the meeting. Dave Pedigo seconded the motion, and the motion carried. The meeting adjourned at 11:35 a.m. EDT.

Minutes submitted by: Lisa Butler

Minutes approved by DP/RS

Request #	Provider	Course	Date	Hours	Comments	1st	2nd	Motion Passed	Hours Approved	TCH #
1	Fouser Environmental Services Ltd	Method Update Rule for WW Operators/Analyst	06/13/2013	2.0		LG	DP	X	2.00	12259
2	Approved Environment	Clarifiers Optimization	06/19/2013	1.0		LG	DP	X	1.00	12281
3	Fouser Environmental Services Ltd	Laboratory Calculations in a WW Laboratory	06/13/2013	4.0		LG	DP	X	4.00	12260
4	Fouser Environmental Services Ltd	Basic Lab/Field Analysis for WW & Wtr Treatment Process...	06/13/2013	6.0		LG	DP	X	6.00	12261
5	Southwest Ohio WEA requested by Robert J Reckers (operator)	Nutrient Analysis/Chlorine Instrument Performance, BOD/COD, Data Management &Lab Tour	11/15/2011	3.0		RS	JF	X	3.00	12275
6	Water Environment Federation	85th Annual Technical Exhibition & Conference	10/01/2012	12.0	Approved sessions marked on	RS	CS	X	12.00	12277
7	Fouser Environmental Services Ltd	QC & Microbiological Analysis In a WW Laboratory	06/13/2013	12.0		RS	CS	X	12.00	12262
8	Fouser Environmental Services Ltd	Quality Control and Chemical Analysis In a WW Lab	06/13/2013	12.0		RS	CS	X	12.00	12263
9	Fouser Environmental Services Ltd	Chemistry in a DW or WW Laboratory	06/13/2013	6.0		RS	CS	X	6.00	12267
10	Fouser Environmental Services Ltd	Ethics in a Chemistry & Microbiology Lab	06/13/2013	2.0		RS	CS	X	2.00	12268
11	Fouser Environmental Services Ltd	Preparing for an On-Site Audit in a DW or WW Lab	06/13/2013	6.0		RS	CS	X	6.00	12269

Request #	Provider	Course	Date	Hours	Comments	1st	2nd	Motion Passed	Hours Approved	TCH #
12	Fouser Environmental Services Ltd	How to Perform Chemical Analysis for Different Formrs of Nitrogen in a WW Lab	06/13/2013	6.0		RS	JF	X	6.00	12264
13	Fouser Environmental Services Ltd	Proper Collection Procedures for WW Samples	06/13/2013	4.0		RS	JF	X	4.00	12265
14	Fouser Environmental Services Ltd	Coliert-18 E Coli & Fecal Coliform Analysis From Water or WW Samples	06/13/2013	4.0		RS	JF	X	4.00	12270
15	Fouser Environmental Services Ltd	Basic Laboratory Analysis for WW Process: BOD, TSS & pH	06/13/2013	6.0		RS	JF	X	6.00	12266
16	Fouser Environmental Services Ltd	Microbiology for Water or Wastewater Analyst	06/13/2013	6.0		RS	JF	X	6.00	12271
17	ITT Flygt	Midwest Engineering Road show	06/12/2013	7.5		CS	RS	X	7.50	12272
18	Howerton Engineering & Surveying	Stormwater Pollution Prevention Municipalities O&M	06/13/2013	.50		CS	RS	X	0.50	12288
19	Kentucky Public Service Commission	2013 Water Training Seminars	04/09/2013	2.0		CS	RS	X	2.00	12289
20	Southwest Ohio WEA requested by Robert J Reckers (operator)	Activated Sludge Microbiology Essentials	07/19/2012	4.0		JM	JF	X	4.00	12274
21	Southwest Ohio WEA requested by Robert J Reckers (operator)	DMRQA The Easy Way Study #32	04/03/2012	6.0		JM	RS	X	6.00	12273

Request #	Provider	Course	Date	Hours	Comments	1st	2nd	Motion Passed	Hours Approved	TCH #
22	Water Environment Federation	Collection Systems Conference 2012	06/03/2012	20.0		JF	RS	X	20.00	12276
23	Ohio WEA requested by Stephanie L Lancaster (operator)	Ohio WEA 2013 Pretreatment Course	03/11/2013	18.75		CS	JF	X	18.75	12292
24	IWEA requested by Daniel R Miklos (operatora/presenter)	IWEA Aerobic & Anaerobic Digestion Seminar	06/05/2013	6.0		DP	CS	X	6.00	12283
25	KY American Water Co	Click Schedule & Assign Work Computer Maint. Management System Software	04/15/2013	5.5		JM	RS	X	5.50	12279
26	Louisville & Jefferson Co Metropolitan Sewer District	Simplified Pump Station and Component Design	07/16/2013	8.0		JM	CS	X	8.00	12293
27	Louisville & Jefferson Co Metropolitan Sewer District	Using a Water Distribution System Software to Model Sanitary Pump Systems	07/16/2013	4.0		JM	JF	X	4.00	12294
28	KY American Water Co	Click Execute Work - Computer Maint. Management System Software	02/04/2013	12.5		JF	DP	X	12.50	12280
29	Columbia/Adair Utilities District	"What If?" - Emergency Situations	07/24/2013	6.0	Approved sessions marked on	LG	RS	X	3.50	12287
30	KY American Water Co	Click Dispatch & Monitor Work Computer Maintenance System Software	04/17/2013	4.75		DP	JF	X	4.75	12278
31	Sanitation District #1	FOG Management Program Workshop	07/16/2013	2.0		DP	RS	X	2.00	12291

Request #	Provider	Course	Date	Hours	Comments	1st	2nd	Motion Passed	Hours Approved	TCH #
32	Approved Environment	Operation and Control of a Wastewater Treatment Plant	06/19/2013	1.0		DP	CS	X	1.00	12282

Class IV Exam Requests Reciprocity Applications

AI#	Operator Name	License Type	Reciprocity	State	Determination	Comments	1st	2nd	Motion Passed
103021	Kerry L Karcher	WW Operator Certification-4	N		Approved		LG	DP	X
31575	Charles T Mulligan	WW Operator Certification-4	N		Approved		LG	RS	X
118854	Kenneth E Wright II	WW Operator Certification-3	Y	IN - III	Approved		LG	JF	X